

THE NORTH STAR EVENTS

Event Planning Worksheet & Rental Agreement

Name(s) _____ Email Address: _____
Address: _____ City: _____ Zip: _____
Contact Person: _____ Cell Phone: _____
Event Type: _____ Event Date: _____
Start Time: _____ End Time: _____
Event Location: _____
Event Phone: _____

Describe your STYLE, THEME & VISION (check as many as you'd like):

- | | |
|---|---|
| <input type="checkbox"/> Vintage | <input type="checkbox"/> Whimsical |
| <input type="checkbox"/> Shabby Chic | <input type="checkbox"/> Romantic |
| <input type="checkbox"/> Rustic | <input type="checkbox"/> Country |
| <input type="checkbox"/> Classic | <input type="checkbox"/> Floral |
| <input type="checkbox"/> Casual | <input type="checkbox"/> Modern |
| <input type="checkbox"/> Seasonal | <input type="checkbox"/> Unique |
| <input type="checkbox"/> Beach | <input type="checkbox"/> Fantasy/Fairytale |
| <input type="checkbox"/> Outdoor/Nature | <input type="checkbox"/> Historical or Period-in-Time |
| <input type="checkbox"/> Green | <input type="checkbox"/> Cultural |
| <input type="checkbox"/> Colors: _____ | <input type="checkbox"/> Other: _____ |

What else should we know about your event?:

Assisting with planning for this outstanding event will begin upon receiving a deposit of \$250.00 for DJ Services and a separate \$250.00 for décor/rental services to secure the date on our calendar. Good Luck in your planning!

Sincerely,
Ben & Heather Vatnsdal